

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY LUCKNOW

F.No.: IIITL/TENDER/CANTEEN/2019

Date: 18.10.2019

TENDER NOTICE

Sealed quotations are invited from experienced parties for running the Day-Night Canteen at Indian Institute of Information Technology- Lucknow for a period of one year (or extension, if any).

Eligibility criteria for technical qualification:

1. Experience: Minimum 02 years of running regular mess/ canteen in State/Central/Bank/PSU/Reputed Institutions or organisation.
2. IT return certificate of last two financial years (2017-18, 218-19)
3. Bidders must have FSSAI Certificate.

S.No.	Description	Date	Time
1.	Last date of submission of tender-	08/11/2019	upto 03:00 P.M
2.	Tender Opening date-	11/11/2019	4:00 PM

The quotation is for Day-Night Canteen in the premises of IIIT-Lucknow. It shall cater to the requirements of 200 students (approx). Quotation is to be submitted in sealed envelopes for the canteen. The envelope should be superscribed as "Quotations for Day-Night Canteen at IIIT-Lucknow" and must reach the IIIT-Lucknow latest by 08/11/2019, upto 03:00 P.M.

Quotations duly sealed may also be handed over in the office of the Deputy Registrar, IIIT-Lucknow. Basic rate, taxes and other charges if applicable etc. must be quoted separately, F.O.R. destination at IIIT-L,CG City, Lucknow. Please note that tender document will not be accepted after the expiry of stipulated date and time for the purpose.

Corrigendum, if any, will be posted on IIIT Lucknow website and CPPP. Bidders/Tenderers are requested to visit IIIT, Lucknow website regularly and note the corrigendum/amendments to the tender without fail and submit the offer accordingly.

Venue & Deadline for Submission of Proposals:

Proposals, in its complete form in all respects as specified in the tender, must be submitted, as per the schedule, to the following address:

**The Deputy Registrar
IIIT-Lucknow
CG-City
Lucknow-226002**

Quotations are to be submitted as per the heads specified in the contract (see below). The vendor may visit the site of the Day-Night Canteen at IIIT-Lucknow Hostel to prepare the quote accordingly.

The terms and conditions on canteen contract shall be as follows:

1. The contract shall initially be for a period of one year from the date of award of contract. However, the tender may further be extended for a period of one year on mutual agreement subject to providing of satisfactory services of the firm to IIIT Lucknow. It may also be noted that the rates quoted by the firm, terms & conditions of the tender document shall remain unchanged during the currency of contract and extension period, if any. The contractor will have to vacate the premises immediately on the expiry of the contract. Upon receiving complaint regarding mismanagement & bad quality of food service, Institute may suspend the vendor at any time.
2. The contractor shall give the price of each item separately on enclosed Performa.
3. The contractor shall not be allowed to sell any item which is not in the given list without prior permission/ Approval of IIIT -Lucknow. Penalty or cancellation will be imposed failing the same.
4. The contractor may be asked to give sample of each or any of the items of the list enclosed.
5. Tender quotation received after the due date and time, will be summarily rejected.
6. Any non-compliance of the tender requirements may lead to rejection of tender quotations.
7. The institute reserves the right to change or add any items and condition in future on mutual consent.
8. The institute reserves the rights to accept or reject any tender quotation in whole or in part without assigning any reason thereof.

9. The Contractor shall sign an agreement with the institute authorities.
10. Contractor shall deposit Rs.20,000/- as Security Deposit in the form of FDR/Bank Guarantee in the favour of IIIT Lucknow, at the time of signing of the agreement as Security Deposit (SD) which will be refunded on expiry of the contract. (no interest will be paid on it).
11. Security Deposit should remain valid for a period of 14 months from the date of issue of contract. No interest shall be paid on SD. SD will be forfeited by order of the Competent Authority in the event of any breach or negligence or non-observance of any terms & conditions of the contract.
12. In case of breach of contract, decision of the competent authority of IIIT Lucknow, that a breach has occurred will be final and shall be accepted without demur by the contract.
13. Staff of canteen will be allowed to operate in the canteen only with the authorization and no unauthorized person will be allowed to enter the canteen premises.
14. The contractor shall not keep/ sell items like cigarette, tobacco products like gutkha and other health hazard articles.
15. The canteen contract cannot be terminated by the contractor in the midst of the period of award. If is done the SD shall be forfeited.
16. It will be the sole responsibility of the contractor to guard and maintain the property like fans, furniture, electrical fitting, sanitary fitting and windows and doors etc.
17. The contractor shall be responsible for any damage or loss to the hostel building and fittings and shall be liable to correct any such loss or damage. The institute will provide only the whitewashing done. The contractor shall pay for the glass panes and taps which are broken not as a matter of usual wear and tear.
18. The institute canteen premises should not be used for any other commercial activity by the contractor.
19. The contractor shall not sub-contract the running of canteen to any other party.
20. The contractor shall maintain adequate hygienic condition in the canteen and also maintain the quality of the eatable items which can be checked by the institute authorities without any prior notice.
21. Adequate number of bins should be placed to collect segregated waste and be disposed off on daily basis.

22. The contractor should use only environmental friendly materials.
23. The contractor shall be subject to the regulations of all Labour Law and must refrain from employing children below 18 years in the canteen.
24. The contractor has to pay license fee Rs. 1000/- per month and Rs. 500/- per month towards water charges every month. Wastage of water must be avoided.
25. The canteen Contractor shall pay the Electricity Charges for canteen as per units consumed with prevailing rate or Rs 3000/- fix charges per month.
26. The contractor shall display the items and rate list on the notice board of the canteen.
27. For any queries, contact to Deputy Registrar on e-mail: dr@iiitl.ac.in
28. Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final.
29. To accord wide publicity, the details are also available on our web site (www.iiitl.ac.in), may be seen.
30. **L-1 firm shall be decided on the basis of the lowest rate offered in Annexure-III.**
31. All disputes are subject to Jurisdiction of Lucknow Courts only.
32. The rates quoted by the firm, terms & conditions of the tender document shall remain unchanged during the currency of contract and extension period, if any.
33. The contractor will have to follow all the rules and regulations as applicable to the Institute.
34. The price quoted by the bidders in Annexure-IV shall not be treated as final price after the award of contract. The final price shall be decided on mutually consent of the qualified bidder and IIIT Lucknow.
35. A Bidder should mandatorily secure a minimum of 30 marks out of total 50 marks as per Appendix-VI in Technical Evaluation Sheet in order to be a qualified bidder.

Annexure-I

Eligibility criteria for technical qualification

Name of the Tenderer	
Address	
Mobile No. & E-mail I.D	
Experience (certificates to be enclosed)	
Present location of canteen/ Messes (if any)	
FSSAI Certificate, If yes, certificate to be enclosed.	
PAN & GSTIN	
If a Co-operative Society, Please Indicate Registration no. and date of registration.	
Name of Your Bankers & Address	
Pan No.	
IT return certificate of last two financial year (2017-18, 2018-19)	
Any other relevant information including information as to whether he/she was at any time convicted under the provisions of the prevention of food Adulteration Act 1954 and if so the details of the same including the natures of offense for which he/she was convicted and punishment if any in a case under the said Act is pending that fact may also be started.	

Annexure-II

The caterer will be fined in case of violation of the following rules

Rule Violation	Minimum Fine per complain
If Found to sell any cooked item which is not in the given list without prior permission/ Approval of Office of Council of wardens	Rs. 5,000/-
Insects cooked along with food.	Rs. 5,000/-
Soft objects like hair, rope, plastic, cloth etc. in food	Rs. 2,000/-
Any complaint of stones/ pebbles found in food	Rs. 2,000/-
Objects like glass pieces, nails/ hard plastic etc. found in food.	Rs. 5,000/-
Three or more complaints of unclean utensils in a day.	Rs. 5,000/-
Food Poisoning	Rs. 50,000/-
Timings mentioned in the tender or decided with the respective council should be followed strictly.	Rs. 2,000/-
Inappropriate personal hygiene of workers or misbehaviour by workers etc.	Rs. 5000/-
Use of newspapers to keep fried items or any cooked food will be fined severely.	Rs. 1000/-
Banned items supply (ex: cigratte, gutkha, liquor etc.)	Cancellation of Tender with forfeiture of security.

Annexure-III

RATES PROPOSED TO BE CHARGED FOR THE ITEMS SERVED

S. No.	Items	Weight/ Measure	Multiplication factor (Expected demand in a year)	Rate Offered	Total Amount
BEVERAGES					
1	Hot Coffee	Per Cup(150ML)	20000		
2	Milk Tea (Ginger/Elaichi)	Per Cup(100ML)	20000		
SNACKS					
3	Bread Pakoda (Standard size)	1 Piece	5000		
4	Maggi Vegetable with onion, tomato, capsicum & green peas)	1 plate(70gm. packet)	4000		
5	Maggi (Plain)	1 plate(70gm. packet)	5000		
6	Grilled Cheese Sandwich (Jumbo size Sandwich bread)	1 Pcs.	1500		
7	Veg Cheese Sandwich (Jumbo size Sandwich bread)	1 Pcs.	2000		
8	Samosa (50gm) with Sweet/Daniya Chatni	1 Pcs	10000		
9	Samosa with Chole (2 Pieces)	Per Plate (150gm)	1000		
10	Stuffed Paratha (Paneer)	1 Nos.	3000		
11	Stuffed Parantha (Aloo/pyaz/aloo pyaz/methi)	1 Nos.	5000		
12	Egg Omelet/Egg Bhurji (2 Egg)	Per Plate	2000		
13	Boiled Egg (2 Egg)	Per Piece	2000		
14	Dosa (Plain/Schezwan) (12 inch diameter) with Sambhar & cocunut chatni	Per Plate	2000		
15	Masala Dosa (12 inch diameter) with Sambhar & cocunut chatni	Per Plate	3000		
16	Idli/Medu Vada Sambhar (Standard size) (2 Pcs.)	Per Plate	3000		

Items of repute brand to be kept mandatory in the canteen:

S. No.	Items	Rate Offered
1	Cold Drinks (200 ml and above)	As per MRP
2	Packed Juice & Mineral Water	As per MRP
3	Yoghurt / Curd	As per MRP
4	Flavored Milk	As per MRP
5	Confectionery Items (Biscuit, Chocolates, Wafers, chips etc.)	As per MRP
6	Ice Cream	As per MRP
7	Amul/Parag Packed Dairy products	As per MRP

Annexure-IV

Extra Items

S. No.	Items	Weight/ Measure	Rate Offered
1	Bhel Puri	1 Plate	
2	Veg. Chowmin	Full Plate (200 gm)	
3	Fried Rice (Veg)	200gm	
4	Vegetable Manchurian	6 Pakoras with gravy (300ml)	
5	Veg. Noodles/Fried Rice (200gm) and Manchurian (Combo)	Per Plate	
6	Gulab Jamun (40 gm)	Per Piece	
7	Pasta (200gm) (White/Red Sauce)	Per Plate	
8	Biryani (veg) 250 gm	Per Plate	
9	Paneer Bhurji	Per Plate	
10	Bread Butter	2 slice of bread+ 10 gm butter	
11	Bun Butter	1 bun+ 20gm butter	
12	Lemon Tea	Per Cup(100ML)	
13	Dhokla	1 Plate (2 Piece)	

As per the requirement of the Institute community, any other items on mutually agreed rates/prices may also be added after the award of contract, with the approval of competent authority.

Canteen will have Day Special Menu every day. Same will be displayed on canteen board.

Annexure-V

List of Permissible brands for preparation of canteen items

Item	Brands
Salt	Tata, Annapurna, Patanjali
Spices	M.D.H. , Ashok, Everest, Catch, Tata
Ketchup	Maggi, Kissan, Tops, Heinz, Delmonte
Refined Oil(Sunflower)	Sundrop, Godrej, Saffola, Fortune, Dhara, Bail Kohlu(Mustard) (Use of Hydrogenated Vanaspati oil is prohibited)
Pickle	Mother's, Tops, Nilon's
Atta	Ashirvad, Nature Fresh, Patanjali, Pillsbury ((FSSAI approved chakki)
Instant Noodles	Maggi, Top Ramen, Patanjali
Papad	Lijjat, Bikano
Butter	Amul, Mother Dairy, Parag, Gyan
Bread/Jumbo Sandwich	Britannia, Milk Made, Gomti
Jam	Kissan, Maggi, Delmonte, Tops
Ghee	Amul, Britannia, Parag, Patanjali
Frozen yogurt	Amul, Gyan, Mother Dairy, Parag
Dairy Products	Amul, Gyan, Mother Dairy, Parag
Tea	Red Label, Tata, Taj Mahal
Coffee	Nescafe, Bru
Ice Cream	Amul, Vadilal, Kwality, Cream Bell, Mother Dairy
Soya	Nutrella, Fortune
Frozen Peas	Safal (offseason), Green Valley
Cheese	Amul, Britannia, Mother dairy
Basmati Rice for fried rice	Daawat, India Gate, Patanjali

Annexure-VI
Technical Evaluation Sheet

Minimum Qualifying Marks- 30			
Experience of catering/canteen in State/Central/ Bank/PSU/Repute Institutions or Organisations			15
1	Up to 2 years	05	
2	More than 2 years and less than 5 years	10	
3	More than 5 years	15	
Financial Capability - Average Annual Turnover of Company Annually (CA Audited B/L Sheet) (last 02years)			15
1	Upto 10 lac	5	
2	More than 10 lac and less than 20 lac	10	
3	More than 20 lac	15	
Credentials / Certifications			20
1	FSSAI	10	
2	EPF & ESI registration	5	
3	Registered office in Lucknow	5	
		Total Marks	50

Sd/-
Deputy Registrar
IIIT Lucknow