

Indian Institute of Information Technology, Lucknow

(An Institute of National Importance by Act of Parliament)

Indent Form

Indent Number: _____

Date: ____/____/____

Following material required for (Dept./Sec/Cell/): _____

Location: _____

| Sl No. | Detail of Materials | Purpose | Quantity Demanded | Quantity Approved |
|--------|---------------------|---------|-------------------|-------------------|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |
| 5. | | | | |

Recommendation of HoD/Incharge (Dept./Sec/Cell.)

Name of Indenter: - _____

Approved / Not Approved

Designation of Indenter: - _____

Signature of Indenter: - _____

Registrar / Deputy Registrar

Received the items No./s.....

Note: Incomplete Indent form will not be entertained.

Signature Receiving Officer/Employee

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