

भारतीय सूचना प्रौद्योगिकी संस्थान, लखनऊ

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, LUCKNOW

An Institute of National Importance by Act of Parliament

Indent Form

Indent Number: _____

Date: ____/____/____

Following material required for (Dept./Sec/Cell/): _____

Location: _____

Sl No	Detail of Materials	Purpose	Quantity Demanded	Quantity Approved
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				

Name of Indenter: _____

Recommendation of HoD/Incharge (Dept./Sec/Cell.)

Designation of Indenter: _____

Approved / Not Approved

Signature of Indenter: _____

DR / AR

Received the items No./s.....

Signature Receiving Officer/Employee

Note: Incomplete Indent form will not be entertained.